



# Trail to Eagle - 2007

## Objectives

- Know the Life to Eagle Process
- Know how to start /complete Eagle Project Workbook
- Know how to fill out and process an Eagle Application
- Know how an Eagle Board of Review functions
- Know how paperwork is processed after Eagle Board of Review.
- Know that you're not an Eagle Scout until BSA National approves the Eagle Application



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- **Know Who Your District Advancement Representative is and How to Contact them**
- **Know Where to find Eagle info on Your District Web Page**

**<http://www.boyscouts-ncac.org/westernshore>**

**Know where to get the forms you need**

**<http://www.nesa.org/trail>**

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## Eagle Requirements

Eagle requirements are as stated in the Boy Scout Handbook and the Eagle Scout Service Project Workbook.

**NO MORE - NO LESS**

All requirements except the Board of Review **MUST** be completed before the Scouts 18<sup>th</sup> Birthday

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## Advancement Requirements

- **Earn the following Merit Badges**
    - **Camping**
    - **Citizenship in the Community, Nation, & World**
    - **Communications**
    - **Environmental Science**
    - **Family Life**
    - **First Aid**
    - **Personal Management**
    - **Emergency Preparedness OR Lifesaving**
    - **Cycling OR Hiking OR Swimming**
    - **Personal Fitness**
    - **Plus (9) optional merit badges**
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## ■ Perform The Following:

- Serve actively for a period of (6) months in a position of responsibility.
- This can be several positions added together to equal (6) months.
- Time for positions of responsibility start after Life Board of Review Date.

## ■ Boy Scout Troop:

- Serve in one or more of the following positions:
  - Patrol Leader, Assistant Senior Patrol Leader, Senior Patrol Leader, Troop Guide, Order of the Arrow Troop Representative, Den Chief, Scribe, Librarian, Jr. Asst., Scoutmaster, Chaplain Aide, Instructor, Historian, Venture Patrol Leader & Quartermaster



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## ■ Varsity Scout Team:

- Serve in one or more of the following positions:
  - Captain, cocaptain, program manager, squad leader, team secretary, librarian, quartermaster, chaplain aid, instructor, den chief, Order of the Arrow team representative

## ■ Venturing crew/ship:

- Serve in one or more of the following positions
  - President, vice president, secretary, treasurer, boatswain, boatswain's mate, yeoman, purser, storekeeper



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## Eagle Scout “*Leadership*” Service Project

- ❑ Scout must plan, develop and give leadership to others in a service project
- ❑ Scout must use the latest Eagle Scout Leadership Service project workbook in meeting the requirement.
- ❑ Obtaining Project Work book
  - Internet (<http://www.nesa.org/trail> )
  - Workbook can also be obtained at NCAC service center



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## Life To Eagle Flow -What is the process ?

### ■ FIRST

- Discuss the Eagle requirements with your Scoutmaster or troop Eagle advisor

### ■ What should be discussed?

- Evidence of Merit Badge Completions
  - Eagle Project Workbook
  - Required Merit Badges
  - Leadership Position
  - Eagle Award Application
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## Eagle Scout Service Project Workbook Requirement

- **Plan, develop, and give leadership to others in a service project helpful to the following:**
    - **School**
    - **Community**
    - **Church**
    - **Non - Profit Organizations**
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## Originality

- **Does the project have to be original?**
  - **Can the project be something you dream up?**
  - **Can the project be something that has never been done before ?**
  - **Can you pick up a project which has been done before ?**
  - **Is the sky the limit for a project ?**
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## ■ Responsibility

- You are responsible for planning, directing, and following through to the project's successful completion.

## ■ Limitations

- Can a project
  - Be of routine labor ( a job or service normally rendered) ?
    - ie mowing grass, cleaning up a park
  - Involve BSA property ?



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## ■ Limitations (Continued)

- Business ?
- Individual ?
- Corporation ?
- Commercial in nature ?
- Fund-Raiser for an organization?

## ■ Note

- Fund-Raiser can be used to obtain materials and supplies to perform project.



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## What Is The Size of An Eagle Project

- Is there a requirement on size of the project? NO
  - The project should be helpful to a religious institution, non-profit organization, school, or the community
- Is there a requirement on time spent on a project? NO
  - The amount of time spent by you in planning your project and actual working time spent in carrying out the project should be as much as necessary to DEMONSTRATE your leadership to others.



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## ■ Example Of Projects

- Setting up a community study center for children who need a place to do homework
- Prepare plans for and build a footbridge on a trail in a National Forest.

## ■ Approvals for the Eagle Project

- Before you start
  - Determine the project you would like to do and discuss with your Scoutmaster or your Troop Eagle Scout Coordinator.



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## Approvals Of Eagle Project (Continued)

- **Get with the benefiting group and complete portion of workbook titled:**
    - ❑ **‘Describe the project you plan to do:’**
    - ❑ **‘What group will benefit from the project:’**
    - ❑ **‘My project will be of benefit to the group because:’**
  - **Get with Scoutmaster or Troop Eagle scout coordinator**
    - ❑ **complete portion “ This concept was discussed with my unit leader on \_\_\_\_\_ ”**
  - **Have benefiting group sign and date: ‘The concept was discussed with the following representative of the group that will benefit from the project.’**
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**Complete Project Details Of Workbook**  
**A Good Rule of Thumb for a successful  
project :**

**Are there enough details so that  
someone else could complete the  
project if the scout wasn't there?**

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- **Complete Project Details Of Workbook**
  - **Complete this section of the workbook to include the following:**
    - ❑ Describe present condition
    - ❑ The method you will use IN DETAIL
    - ❑ Materials to be used IN DETAIL
    - ❑ Project helpers needed per step
    - ❑ Time schedule ( projected start and finish as well as steps to be done)
    - ❑ Safety hazards and how you will overcome them
    - ❑ Include photos prior to start of project



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- **Complete Project Details (Continued)**
  - If building or landscaping etc., include size of all material and dimensions of materials or areas
  - **FUNDING PLAN** – How much will it cost? How will materials be obtained/supplied?
- **Approval Signatures For Project Plan**
  - **Obtain signatures for project plan by:**
    - Religious institution, school, non-profit group, or community organization
    - Scoutmaster
    - Unit Committee Member



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## Approval Signatures (Continued)

### ■ District Approval

- ❑ After obtaining all other approval signatures, submit the Project Work book to the District Eagle Scout Advancement person for approval.
- ❑ District Advancement will review the project to assure it meets all National standards. If it does, they will notify you it is approved. Approval can take from 1 hour to 3 days.
- ❑ If District does not approve the project , you will be notified as to why - or what can be done to update it for approval.

### ■ PROJECT CANNOT BE STARTED WITHOUT DISTRICT APPROVAL



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## ■ Carrying Out The Project

- Keep a record of your time
    - Planning project
    - Time spent working on project
  - Keep a record of :
    - Names, hours, and times spent by others on your project
  - Take pictures during and at completion of project
  - Keep a record of materials required to complete the project
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- **Carrying Out The Project (Continued)**
  - **Keep an accurate record of your time**
  - **Keep a record of any changes to your project.**
    - **If a lot of changes occur, contact your District Eagle Coordinator to review and obtain additional approval.**
- **Approval of Completed Project**
  - **Fill in the start and complete date**
  - **Sign and date workbook**



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- **Approval Of Completed Project (Continued)**
  - **Submit project Workbook for signature by:**
    - **Scoutmaster**
    - **Representative of Religious institution, school, or community which the project was done for.**
- **What Do You Do With The Project Workbook At This Point ?**
  - **Hold it for District review and your Eagle Board of Review**



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## ■ What Next ?

- ❑ If all other Eagle Requirements have been completed, fill out Eagle Application Form No. 58-728 - latest revision. ( <http://www.nesa.org/trail> )
  - ❑ Requirement 6 - Needs to be completed
  - ❑ Have Scoutmasters conference
  - ❑ Sign and date
  - ❑ Have Scoutmaster Sign and Date
  - ❑ Have Committee Chairperson sign and date
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## ■ Letters of Reference

- ❑ Scout fills out references on Eagle Application
- ❑ Troop committee is responsible to obtain letters of reference from these sources for the Board of Review
- ❑ See WS website for a copy of the letter to be sent

<http://www.boyscouts-ncac.org/westernshore/>

- ❑ **CONFIDENTIAL** for the BORs eyes only then destroyed
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## ■ What Next ? (Continued)

- All Requirements for the Eagle Rank have to be completed by the Scout's 18th birthday.

## ■ Processing Eagle Application

- When application is complete with all necessary signatures obtained, you or the unit will submit the Eagle application and work book package to the District Representative for review of the advancement record and of completeness and correctness.
- Normally allow about a week for this process.



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- **Processing Eagle Application**
    - **When the District Representative is finished reviewing the Eagle application package he will notify the scout or unit Advancement Chairperson that the book can be picked up.**
  
  - **Board Of Review**
    - **Once the Advancement Chair has been notified, they can set up the Eagle Board of Review date.**
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## ■ Board of Review

### Who Sits on the Eagle Board of Review ?

- ❑ At least three but not more than six committee or community members
- ❑ The District Advancement Representative
- ❑ Anyone who understands Scouting
- ❑ Who Can Not Sit On the Eagle Board of Review?
  - ❑ Members of family, assistant Scoutmasters, any relative or guardian

## ■ How long should the Eagle Board Take ?

- ❑ 30 to 45 minutes.



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## ■ Eagle Board Of Review

- ❑ The review members have to be unanimous in their recommendation that the Eagle Candidate has passed.
- ❑ Candidate is not an Eagle scout until BSA National approves the application.

## ■ Post Board Of Review Paperwork

- ❑ The Board will fill out and sign Advancement report No. 34403A
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- **Post Board of Review Paperwork (cont.)**
  - **Board Chairperson and District Eagle Board Representative will review and sign the Eagle Application.**
- **Processing**
  - **Unit or Scout will turn in an Advancement Report, the Workbook, and Eagle Application to the National Capital Area Council (NCAC)**



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## Processing

**The book will be reviewed and dates will be verified for accuracy. If all is in order it will be approved by Council and the application will be forwarded to BSA National (Texas).**

**It takes a day to several weeks to receive word from National that the Eagle Rank is approved or not.**

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## ■ CAUTION

- ❑ **The Scout should not plan his Eagle Court of Honor until final approval is received from BSA National**





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## ■ Helpful Websites

- [http://www.nesa.org/trail /](http://www.nesa.org/trail/)
  - <http://www.boyscouts-ncac.org/westernshore/>
  - **Goggle searches** — just be sure the sites you visit are up to date
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## ■ Mom, Dad and Committee

- Western Shore Eagle Process

<http://www.boyscouts-ncac.org/westernshore/>

- Advisors and Committee members - Check sheet to approve the start

<http://www.boyscouts-ncac.org/westernshore/>

- <http://t982.eagletrail.com/home/parentsguid.html>



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Questions?

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